

TO: SCCR Parish Group Leaders
FROM: Fr. Reutter
DATE: June 2020
RE: Group Restart and Facility use

Thank you for your service to the parish in leading one of our parish groups.

As we begin the phased reopening of our parish after shutting down our facilities due to the Covid19 Coronavirus, I wanted to communicate the requirements for that restart process. Thanks for your patience in waiting for permission to reopen while the Archdiocese and the parish work through standards needed to protect our parishioners from infection.

Before I can authorize you to lead the group in any parish facility, I will need you to check off the following list, sign and return to Debbie in the office.

Please note that all these requirements are in effect until notice from the pastor that they have been relaxed.

_____ I will ensure that at all times people are maintaining a distance of six feet from each other while using the parish facilities.

_____ I will make sure that there are masks available for those who wish to use them. (Not required, but still encouraged by the Archdiocese). [Contact Debbie regarding supplying those]

_____ I will use the facilities only after approval from Debbie, who will ensure that all events are on the calendar.

_____ I will check with Debbie to ensure that cleaning protocols are in place. (Because we have limited maintenance staff, it would be helpful if volunteers from the group could assist with cleaning after using the facilities. Please see Debbie regarding check list and cleaning supplies).

NAME: _____ DATE: _____

PLEASE PRINT

SIGNATURE: _____